It has been pointed out by the Accountant General, that there are different systems of preparing schedules accompanying the monthly accounts of Public Works Divisions in the integrated areas. He has therefore suggested that the procedure of preparing a single schedule docket in respect of works expenditure relating to petty works under each detailed head as laid down in G.O. No. Fl.(B) 8936-9/C.R. 13-53-2, dated 21st October 1953 may be extended to the Transferred Divisions from Bombay, Hyderabad and Coorg areas also. The Chief Engineer (General), Bangalore who was consulted in the matter is of opinion that the above procedure, which has already been incorporated as an exception under clause (a) of paragraph 600 of the Mysore Public Works Account Code in Notification No. FD 28 ACP 57, dated 16th April 1957, may be introduced in the other parts of the State.

ORDER No. FD 40 BAP 59, DATED BANGALORE, THE 22ND SEPTEMBER 1959.

To have uniformity and to reduce clerical work in all Public Works Divisions, it is considered desirable to introduce the above procedure to the other integrated areas of the State also. It is therefore directed that the provisions of the Government Order dated 21st October 1953 referred to above (*see* Annexure to this Order) which have been incorporated as an exception under clause (a) of paragraph 600 of the Mysore Public Works Account Code in Notification No. FD 28 ACP 57, dated 16th April 1957, be extended to all the Public Works Divisions of the integrated areas.

By Order and in the name of the Governor of Mysore,

N. S. BHARATH,
Deputy Secretary to Government,
Finance Department (Budget).

ANNEXURE

GOVERNMENT OF MYSORE.

FINANCE DEPARTMENT.

G.O. No. Fl.(B) 8936-9—C.R. 13-53-2, dated 21st October 1953.

Measures to reduce clerical labour in Public Works Divisions.

Lays down ——.

READ—

Letter No. 217-WM. GC., dated the 9th September 1953, from the Accountant General, Mysore, Bangalore, suggesting measures to reduce clerical labour in Public Works Divisions.

ORDER No. FL.(B) 8936—9-C.R. 13-53-2, DATED BANGALORE, THE 21ST OCTOBER 1953.

Under the existing system, public works divisions are sending with the monthly accounts a schedule docket for each individual work irrespective of the estimated amount of the work and similarly particulars for each work, for which a schedule docket is sent, are being entered in the schedule of works expenditure. This system is laborious and takes much of the time of the divisional staff. It is considered desirable to devise ways of saving clerical labour, in compiling the monthly accounts in the divisions so that the divisional

staff can devote greater attention to the preparation of other schedules, returns, etc., to be sent to the Audit Office. The following procedure is, therefore, laid down for the guidance of the Public Works Officers.

The system of sending with the monthly accounts a schedule docket for each individual work may be dispensed with in the case of works of small magnitude whose estimated cost does not exceed Rs. 1,000 (with the exception of works relating to residential buildings, under all fund heads, Deposit Works, estimate for losses on stock and works of other departments) and they may be treated as petty works and the Divisional Accountant, as Primary Auditor, will be responsible for the issue of necessary objections. The expenditure on such works may be shown in the schedule of works expenditure as "Petty Works" under each detailed head separately supported by a single schedule docket.

Necessary amendments to the Mysore Public Works Account Code will issue separately.

N. MADHAVA RAO,
Secretary to Government,
Finance Department.

To—The Accountant General, Mysore, Bangalore.
The Chief Engineer of Mysore, Bangalore.
The Secretary to Government, Public Works and Electrical Departments.
The Compiler, *Mysore Gazette.*

Fxd.—A.N.N.

Exhibits sent to Exhibitions by various Government Departments—Losses caused due to their non-return.

OFFICIAL MEMORANDUM

No. FD 42 BAP 59, DATED BANGALORE, THE 24TH SEPTEMBER 1959 (ASVIJA 2, SAKA ERA 1881).

It has come to the notice of Government that exhibits sent to Exhibitions in India and abroad by some of the participating Government Departments and Government Industrial Concerns were not brought back soon after the close of Exhibitions and as a result of such delayed action Government had to incur unnecessary expenditure on account of storage of such articles at the places of such Exhibitions. It is also seen that some articles were missing in storage. The lack of promptitude on the part of the Departmental Officers in dealing with exhibits has resulted in avoidable losses to Government. It is hereby directed that all Departments of Government and Government Industrial Concerns participating in various exhibitions, either in India or abroad, should take prompt steps to get back the articles sent by them to Exhibition without any loss of time as soon as the Exhibition is over and if any loss is caused to Government due to the failure on the part of the Officers to get back the articles within the least possible time, personal responsibility for such losses should be fixed and the losses recouped accordingly.

These instructions should strictly be enforced by Heads of Departments and Directors of Government Industrial Concerns.

By Order and in the name of the Governor of Mysore,

N. S. BHARATH,
Deputy Secretary to Government,
Finance Department (Budget).